

# Where Can I Find... A Family Guide for Getting the Info and Help that You Need

Do you have a question or concern about your child, a school, or the school district? We want to help! The chart below can help guide you to the right place to get the answers you need.



## Questions about the Arlington Central School District

**District Website:** www.arlingtonschools.org
You will find a wealth of information on the district website

Issues with your District Chromebook? Visit the Parent Technology Helpdesk or email: technelp@acsdny.org

Parent Portal/School Messenger Helpdesk:
You can find your child's schedule, progress reports, report cards, daily attendance, and bus information on Schooltool Parent Portal. We use the SchoolMessenger callout service to contact you about emergencies, school closings, and to remind you about school activities and important dates. If you have questions about

**Transportation Concerns/Questions?** For immediate assistance, call 845-486-4955. For concerns about a bus route or stop, complete the <u>Parent Concern Form.</u>

your <u>Parent Portal</u> account or about <u>SchoolMessenger</u>, check the website or email <u>parentportal@acsdny.org</u>

Still can't find what you are looking for?

Send an email to keycommunicator@acsdny.org

Food Services: Call 845-486-4491

Registration: Call 845-227-1821 to register a new student or to change your address



### **Questions about an Arlington School**

**School Website** Visit the school website for announcements and school specific information.

#### Can't find what you are looking for?

Call the school for more information. Each school website has a Directory and a Contact Us tab with contact information.



## Questions about your child

For non-health related questions or concerns specific to your child, always start with the classroom teacher. If the teacher cannot help, then follow the next steps outlined here.

Please note that school personnel will consult with Central Office Administration as needed.

Health Questions: Contact your school health office.

**Learning Concerns:** (Classroom procedures, classroom or playground behavior curriculum, instruction, assessment, grades, etc.)

Step 1: Always start with the classroom teacher Step 2: Contact the school counselor (Middle and High School only)

Step 3: Contact the assistant/house principal (Middle and High School only)

Step 4: Contact the school principal

Step 5: Contact the Curriculum, Instruction and Assessment Team

at 845-486-4460 (Elementary Ext. 20154; Secondary Ext. 20230)

#### Wellness Concerns:

(bullying, mental health, social and emotional learning)

When appropriate, start with the classroom teacher, however, there are times when it is more appropriate to contact your child's counselor, school social worker, the school psychologist or a building administrator.

Click here for information about filing a Dignity Act (DASA) Complaint

#### Special Education Concerns:

Step 1: Always start with the classroom/special education teacher

Step 2: Contact your school psychologist

Step 3: Contact your special education supervisor or the Director of Special Education

Step 4: Contact the appropriate school principal

Step 5: Contact the Office of Pupil Personnel Services at

845-486-4460

## After following the steps outlined above, if you still have questions or concerns, contact our Central Office Administration at (845) 486-4460

Dr. Dave Moyer, Superintendent

Dr. Daisy Rodriguez, Assistant Superintendent for Curriculum, Instruction, and Assessment (Learning concerns)

Jill Post, Assistant Superintendent for Pupil Personnel Services (Health, Wellness, or Special Education)

Dr. Michael Kealy, Executive Director of Technology

Melissa Erlebacher, Chief Communication Officer

#### How to send an email:

Go to the district website at <u>www.arlingtonschools.org</u> and click on the Directory for an email directory of Central Office staff. School directories are available at each school website.